



119 Nagonaba St. Northport, MI 49670

www.leelanautownshiplibrary.org

**Leelanau Township Library Budget Hearing for Fiscal Year 2023-2024
Monday March 18, 2024 @ 7 pm in the Library and on Zoom**

Meeting ID: 482 391 5571

1. Call to Order by President

2. Presentation of Budget for fiscal year beginning April 1, 2024, and ending March 31, 2025

3. Public Comment

4. Adjournment

Draft Budget FY 2024-2025

	22-23 Actual	23-24 6Months	Projected 23-24	23-24 Budget	24-25 Proposed
INCOME		\$237,439.79			
400 · INCOME					
402 · Property Tax Capture		\$15,591.13		\$247,976.11	\$267,625.15
402 · Property Tax Capture - Other					
Total 402 · Property Tax Capture	\$0.00	\$253,030.92	\$253,030.92	\$247,976.11	\$267,625.15
566 · State Grants, Culture					
566.1 · State Library Aid	\$3,044.00	\$2,076.80	\$2,076.80	\$2,100.00	\$2,100.00
566.2 · State Grants, Culture - Other	\$120.00	\$220.00	\$220.00	\$0.00	\$0.00
Total 566 · State Grants, Culture	\$3,164.00	\$2,296.80	\$2,296.80	\$2,100.00	\$2,100.00
581 · County Penal Fines	\$2,834.00	\$2,397.15	\$2,397.15	\$2,800.00	\$2,300.00
602 · In House Revenues	\$1,910.00	\$741.00	\$1,100.00	\$500.00	\$1,200.00
669 · Investment Interest		\$306.56	\$653.12	\$0.00	\$750.00
674 · Private Donations					
674.1 · Restricted Donation		\$86.90	\$86.90		\$0.00
674.2 · Temporary Restricted Donations					\$0.00
674.3 · Donations-Unrestricted	\$3,160.00	\$38,744.34	\$39,000.00	\$3,000.00	\$3,500.00
674.4 · Contributions from Friends					
Total 674 · Private Donations	\$3,160.00	\$38,831.24	\$39,086.90	\$3,000.00	\$3,500.00
687 · Rebates & Misc. Revenue					
Total 400 · INCOME	\$11,068.00	\$297,603.67	\$298,564.89	\$256,376.11	\$277,475.15
Total Income	\$11,068.00	\$297,603.67	\$298,564.89	\$256,376.11	\$277,475.15
EXPENSE					
700 · EXPENDITURE/EXPENSE					
702 · Salaries and Wages	\$75,163.00	\$47,040.26	\$94,080.52	\$100,441.48	\$105,285.67
703 · Social Security - Employer (0.124)	\$5,715.00	\$2,849.14	\$5,698.28	\$6,227.37	\$6,528.00
704 · Medicare - Employer (1.45%)		\$666.34	\$1,332.68	\$1,456.40	\$1,527.00
705 · MI Unemployment Tax (2.7%)		\$0.00	\$0.00	\$100.00	\$2,843.00
706 · MI Obligation Assmt tax		\$0.00	\$0.00	\$0.00	\$0.00
707 · Fed Unemployment		\$0.00	\$0.00	\$145.00	\$168.00
709 · Health Insurance	\$19,370.00	\$7,785.36	\$15,570.72	\$15,599.04	\$16,800.00
710 401K Pension			\$10,000.00	\$10,000.00	\$5,000.00
Total 702-709	\$100,248.00	\$58,341.10	\$126,682.20	\$133,969.29	\$138,151.67
717 · Insurance					
717.1 · Property & Liability Insurance	\$646.00	\$3,787.00	\$3,787.00	\$3,787.00	\$4,400.00
717.2 · Workers Comp Insurance		\$441.00	\$882.00	\$900.00	\$450.00
717.3 · Notary Bond		\$55.00	\$55.00	\$55.00	\$0.00
Total 717 · Insurance	\$646.00	\$4,283.00	\$4,724.00	\$4,742.00	\$4,850.00
727 · SUPPLIES					
727 · Office Materials					
727.1 · Postage	\$238.00	\$275.01	\$500.00	\$500.00	\$650.00
727.2 · Printing	\$540.00	\$25.60	\$100.00	\$250.00	\$200.00
727.3 · Office Supplies	\$5,714.00	\$2,303.10	\$4,700.00	\$6,000.00	\$5,000.00
Total 727 · Office Materials	\$6,492.00	\$2,603.71	\$5,300.00	\$6,750.00	\$5,850.00
728 · Repairs and Maintenance	\$1,701.00	\$1,820.00	\$3,700.00	\$4,000.00	\$5,500.00
729 · Building Supplies	\$0.00	\$0.00	\$0.00	\$0.00	\$500.00
730 · Furnishings/Equipment	\$3,768.00	\$2,837.28	\$3,000.00	\$4,000.00	\$1,500.00
Total Building 728-730	\$5,469.00	\$4,657.28	\$6,700.00	\$8,000.00	\$7,500.00
741 · Books	\$22,048.00	\$6,562.27	\$15,000.00	\$18,000.00	\$18,000.00

Draft Budget FY 2024-2025

	22-23 Actual	23-24 6Months	Projected 23-24	23-24 Budget	24-25 Proposed
742 · Audio Books	\$332.00	\$142.05	\$450.00	\$600.00	\$500.00
743 · Periodicals	\$0.00	\$0.00	\$0.00	\$0.00	\$2,500.00
744 · Digital Materials	\$3,682.00	\$2,602.81	\$5,500.00	\$5,500.00	\$10,100.00
745 · Movies	\$1,484.00	\$485.53	\$1,000.00	\$1,500.00	\$1,000.00
746 · Library of Things	\$0.00	\$446.98	\$750.00	\$750.00	\$1,000.00
747 · Programs	\$1,197.00	\$583.28	\$1,200.00	\$2,750.00	\$2,750.00
Total 740 - Materials and Programs	\$28,743.00	\$10,822.92	\$23,900.00	\$29,100.00	\$35,850.00
750 · Information Technology	\$11,084.00	\$4,654.83	\$10,000.00	\$10,200.00	\$7,250.00
760 · PR & Advertising		\$180.00	\$700.00	\$750.00	\$1,500.00
801 · Professional Fees					
801.1 · Bookkeeping Fees		\$3,047.25	\$6,000.00	\$6,000.00	\$4,500.00
801.2 · Legal Fees		\$0.00	\$0.00	\$1,000.00	\$1,000.00
801.3 · Audit		\$0.00	\$0.00	\$0.00	\$5,000.00
801.4 Consultants			\$15,000.00	\$15,000.00	\$15,000.00
801.5 Recording Secretary			\$600.00	\$600.00	\$600.00
Total 801 · Professional Fees	\$0.00	\$3,047.25	\$21,600.00	\$22,600.00	\$26,100.00
802 · Dues	\$1,363.00	\$1,619.40	\$1,619.40	\$1,700.00	\$2,000.00
810 · Education/Training/Transp	\$550.00	\$210.00	\$275.00	\$2,250.00	\$2,000.00
850 · Communications	\$860.00	\$629.88	\$850.00	\$500.00	\$1,200.00
920 · Heating	\$286.00	\$230.90	\$1,800.00	\$1,800.00	\$2,000.00
921 · Electric	\$2,207.00	\$1,591.48	\$3,500.00	\$4,200.00	\$4,200.00
922 · Sewer Use Fee	\$497.00	\$0.00		\$800.00	\$800.00
923 · Trash Removal	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Total Services 850-923	\$3,850.00	\$2,452.26	\$6,150.00	\$7,300.00	\$8,200.00
955 · Misc Expense/Contingency/Rental					
955.1 · Bank Service Charges		\$91.15	\$0.00	\$0.00	\$0.00
955.2 · Miscellaneous	\$332.00	\$200.00	\$500.00	\$700.00	\$700.00
955 · Misc Expense/Contingency/Rental					
Total 955 · Misc Expense/Contingency/F	\$332.00	\$291.15	\$500.00	\$700.00	\$700.00
Total 700 · EXPENDITURE/EXPENSE	\$158,777.00	\$93,162.90	\$208,150.60	\$228,061.29	\$239,951.67
Total Expense	\$158,777.00	\$93,162.90	\$208,150.60	\$228,061.29	\$239,951.67
PROJECTED CARRYOVER	-\$147,709.00	\$204,440.77	\$90,414.29	\$28,314.82	\$37,523.48

Draft Budget FY 2024-2025

Cell: O15

Comment: 602 In House Revenue :
Computer printing, copies, corner book sale, book marks ect..

Cell: O51

Comment: 726.3 Office Supplies:
PO Box
Netlink Maintenance agreement
Paper ect

Cell: O54

Comment: 728 Repairs and Maintenance:
Janitor \$3840
+ misc

Cell: O55

Comment: 729 Building Supplies:
Paper towels
TP
Soap
ect

Cell: O62

Comment: 744 Digital Materials:
\$6600 Overdrive Advantage collection
\$2000 Hoopla
\$1500 UpNorth Digital to MMLL

Cell: O68

Comment: 750 Info Tech:
Spectrum internet \$1560
Biblionix Apollo \$2100
Ploud/New host \$250
Wowbrary \$500
Google \$260
Adobe \$360
T Mobile \$1260
Library Network \$30: Deep Freeze License Renewal
Idrive \$200
Sophos \$300
McAfee \$75
Go Daddy \$45: Domain Renewal

Cell: O79

Comment: 802 Dues:
MLA \$381
MMLL \$1100
MCLS \$125
NP/O Chamber \$75

Cell: O82

Comment: 850 Communications:
Fax \$600
Phone \$600